

DATE: November 9, 2018

Attendees

Board: Lynn Richards (President and CEO), Michaele Pride (Chair), Laurie Volk (Chair Elect), Larry Gould, Susan Henderson (Treasurer), Matthew Lambert, Matthew Lewis (Secretary), **Absent:** Scot Spencer, Emily Talen, Jessica Cogan Millman, David Kim, Rob Beniacha **Staff:** Moira Albanese, Abigail Sheridan

Michaele Pride, Board Chair, called the meeting to order at 1:02 PM ET. A quorum was present.

1. Declaration of Conflict of Interest — Presented by Michaele Pride (Chair)

Discussion: Laurie Volk noted that a previous business relationship with a candidate for admission to the Board could potentially be perceived as a conflict of interest. The disinterested members of the Board considered the nature of the relationship, noting that such business relationship was concluded, and determined that no conflict of interest existed.

2. Presentation of Board Candidate – Presented by Laurie Volk (Chair Elect & Nominations Committee Chair)

Motion: To approve the nomination of Frank Starkey to the board by Laurie Volk. Second by Matt Lewis.

Discussion: The Nominations Committee, chaired by Laurie Volk, recommends Frank Starkey to the board.

Vote: All in favor, no abstentions or dissentions. Motion passed.

Meeting adjourned at 1:12 PM